

## the topics

**training** topic 5 system design honesty, integrity & professionalism



## lifespan housing training programme



#### **TOPIC 1** Core Data

Basic data Structure & Hierarchy (Groupings) General Navigation & Widgets Attribute Types, calendar, notification and Planned Maintenance General Documents Importing and Exporting of works and attributes using excel

#### **TOPIC 2** Housing Quality Standard & Energy

Introduction to National Housing Quality standards & HHSRS Introduction to Energy Assessments Importing and exporting Housing Quality Standards using excel Carbon in Homes (if Applicable)

#### **TOPIC 3** Compliance

Asbestos

Fire

Water

Appliance servicing

Importing and Exporting of Data using excel

#### **TOPIC 4** Data Analysis

Reports Wizard System Administration and permissions Cost modelling Component Cost Accounting

#### TOPIC 5 System Design (requires users to have undertaken topic 1)

Adding and editing Addresses Creating and Editing Groupings and Look up Data Creating and Editing Attributes and Look up Data Creating and Editing Works and Look up Data

#### **TOPIC 6** Property Performance Tool

sset Liability Register
roperty Analysis
lulti Property Analysis
ortfolio Analysis
ocial Value Score (SVS) Analysis
VS Templates
pdating SVS using Excel

#### **TOPIC 7** Lifespan Mobile

Download and Installation of software	
roperty address/survey list download	
lavigation	
Photographic records	
ttribute survey	
lousing Standards	
inergy assessment	
ire Risk Assessment	
sbestos risk assessment	
alidation and synchronisation of data	



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#### Links

#### UAT

Housing site	www.pt-lifespan.com/UatLifespan
Admin site:	www.pt-lifespan.com/UatLifespanClientAdmin

#### Live

Housing site: www.pt-lifespan.com/LifespanWeb Admin site: www.pt-lifespan.com/LifespanWebClientAdmin



## topic 5: system design



### Lifespan Import Export Suite and data Lookups (requires user to have undertaken Topic 1)

#### Overview

Lifespan Web contains a suite of import export sheets that allows users to design their data fields to suit their requirements. The import export sheets also allow for the bulk creation, editing and deletion of data using excel spread sheets as a mode of data definition.

#### Demonstration

The demonstration will show how to:

- 1 How to use the Lookups to define and adjust system design
- 2 How and when to introduce Analysis Groups to the data
- 3 How to use the Core Information Import export sheets

#### Tasks

- Add and edit an attribute using import export sheets
- Add and edit rates and implement rate changes
- Add and edit works
  - Create and edit groups (property, attribute and work groups)

# Import/Export Lookups Attributes Lookup Add Values to Attributes Rates Lookup Analysis Groups Attribute Groups Group Attributes under an Attribute Group Work Group Headers

Work Group Headers Work Groups Group Rates under a Work Group Property Group Headers Property Groups Group Properties under a Property Group Property Appraisal

#### Core Information

Properties <u>Benchmark Property Attributes</u> <u>Property Attributes</u> <u>Property Attributes</u> <u>Property Sub Attributes</u> <u>Works</u> <u>Calendar Items</u> <u>EEM Pre Design Survey</u> <u>Checklist Tasks</u> <u>Property Checks</u>

